



# Seasonal Education Assistant

## JOB DESCRIPTION

Reporting to the Lead Educator of [Seattle Universal Math Museum](#) (SUMM), Seasonal Education Assistants work in a team environment and are responsible for assisting a SUMM Educator with the implementation of educational programs related to math education for (mostly) elementary and middle school audiences.

### Commitment

- Part-time, 10-25 hours per week
- 8-10 week commitment starting Mid-June
- \$20/hour

### Responsibilities/Duties

Facilitate participants to explore math learning materials in SUMM programs, including museum events, school visits, field trips and after school programs.

- Assist with programs, events and activities that educate and involve adults and children in the community
- Collaborate with Educators, Education Team, and SUMM Partners to create a fun, safe, and equitable learning environment supporting participant engagement and motivation

### Ideally You Have the Following Qualifications/Experience

- Commitment to math, growth mindset, and education
- Strong math skills for elementary to middle school educational setting
- Experience in tutoring, teaching, counseling and/or coaching youth
- Excellent written and oral communications skills
- Strong customer service skills with high energy level and ability to enthusiastically engage both large and small audiences
- Must be 18 years old or older
- Must be able to pass a federal background check

*\*Note on work environment: our programs and events take place at multiple locations in the Puget Sound region, including libraries, schools, community centers, and other museums. Most of our programs are currently in Kent, Seattle and Renton, as we are focusing our outreach efforts in South King County. Reliable transportation to multiple sites is important. Public transit does not always take you directly to worksites. Other than our scheduled events, virtual meetings would be at your home or location of choice via your personal computer or device.*



## How to Apply

Please send a resume, cover letter and two references to Heather DeFord at [jobs@seattlemathmuseum.org](mailto:jobs@seattlemathmuseum.org).

*SUMM is an inclusive, equal opportunity employer dedicated to diversity throughout our team-based working environment. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, marital status, military or veteran status, socioeconomic background, or any other status prohibited by applicable law.*

## ABOUT SEATTLE UNIVERSAL MATH MUSEUM (SUMM)

Seattle Universal Math Museum (SUMM) is a 501(c)(3) nonprofit organization that sparks each and every person to love math.

SUMM will build a dynamic museum to house engaging math exhibits, hands-on experiences, programs, and play areas to stimulate inquiry, ignite creativity and curiosity, and reveal the wonders of mathematics through play and exploration.

SUMM inspires marvel and instills joy in math learning for children at the critical juncture of elementary through middle school, which will impact their opportunities and fulfillment for the rest of their personal and professional lives.

**Mission:** Seattle Universal Math Museum (SUMM) sparks each and every person to love math.

**Vision:** Seattle Universal Math Museum (SUMM) takes you on a math journey. We create opportunities for exploration, discovery, and growth.

**Our Values:** SUMM strives to incorporate these values in everything we do:

- Bring math to life
- Inspire creativity
- Engage all learners
- Embrace diversity, equity, and inclusion
- Collaborate with community
- Spark fun and joy

[www.seattlemathmuseum.org](http://www.seattlemathmuseum.org)

[www.facebook.com/seattlemathmuseum](https://www.facebook.com/seattlemathmuseum)

[www.instagram.com/seattlemathmuseum](https://www.instagram.com/seattlemathmuseum)

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